



**RAND WATER
FOUNDATION**

Reg.No. 2001/029882/08
Vat Registration No. 4820260695
REGISTERED OFFICE:
PBO No. 930034723
NPO No. 094-536
522 Impala Road Glenvista 2058
PO Box 1127 Johannesburg 2000 South Africa
Tel (011) 682 0911 Fax (011) 682 0444/0555

RAND WATER CARES PROGRAMME

APPLICATION FORM

<p align="center">ADVERTISED PROJECT AND CALL FOR PROPOSALS</p>
<p align="center">CONSTRUCTION OF THE EARLY CHILDHOOD DEVELOPMENT (ECD) CLASSROOM(S) AT MALERATO PRIMARY SCHOOL LOCATED IN MOHLAKENG, RANDFONTEIN, RAND WEST CITY LOCAL MUNICIPALITY, GAUTENG.</p>

A. DEMOGRAPHIC DETAILS

1. NAME OF THE ORGANIZATION: _____

2. PHYSICAL ADDRESS: _____

3. POSTAL ADDRESS: _____

4. DATE OF APPLICATION: _____

5. HOW LONG HAS THE ORGANIZATION BEEN OPERATING? _____

6. IN WHICH PROVINCES IS YOUR ORGANIZATION OPERATING? TICK IN THE FOLLOWING BOX:

EASTERN CAPE	
FREE STATE	
GAUTENG	
KWAZULU NATAL	
LIMPOPO	
MPUMALANGA	
NORTHWEST	
WESTERN CAPE	
NORTHERN CAPE	

7. CONTACT PERSON: _____

8. DESIGNATION IN THE ORGANIZATION: _____

9. TELEPHONE NUMBER (OFFICE): _____

10. CELLULAR PHONE NUMBER: _____

11. FAX NUMBER (OFFICE): _____

12. EMAIL ADDRESS: _____

13. WEBSITE (IF APPLICABLE): _____

B. REGISTRATION DETAILS:

1. NPO NUMBER: _____

2. NPO APPLICATION REF. NO (WHERE APPLICABLE): _____

3. PBO NUMBER: _____

4. PBO APPLICATION REF. NO (WHERE APPLICABLE): _____

5. TAX EXEMPTION NUMBER: _____

C. PROGRAMME AND PROJECT DETAILS:

1. ORGANIZATIONAL KEY FOCUS AREAS: _____

2. PROJECT NAME: _____

3. PROJECT LIFE TERM: _____

4. PROJECT LOCATION: _____

5. PROJECT'S OVERALL GOAL: _____

6. PROJECT OBJECTIVES: _____

7. PROJECT BENEFICIARY TARGET: _____

8. PROJECT PLAN OF ACTION:

8.1. Highlight project activities and timelines.

8.2. How many employees is the project targeting?

8.3. Highlight project inputs, outputs, expected outcomes and overall impact.

8.4. Who are the project stakeholders?

8.5. What will be the project success indicators?

9. ORGANIZATIONAL EXPERIENCE AND ACHIEVEMENTS SO FAR:

D. GOVERNANCE & LEADERSHIP

1. PROVIDE DETAILS OF MANAGEMENT OF THE ORGANIZATION (PREFERABLY THE HEAD OF THE ORGANIZATION, FINANCIAL MANAGER AND THE PROJECT MANAGER):

1.1. NAME: _____

1.2. NAME: _____

DESIGNATION: _____

DESIGNATION _____

YEARS OF STAY: _____

YEARS OF STAY: _____

1.3. NAME: _____

DESIGNATION: _____

YEARS OF STAY: _____

2. DOES THE ORGANIZATION HAVE GOVERNING BODY/BOARD OF DIRECTORS/TRUSTEES?
YES/NO.
3. IF ANSWER TO THE ABOVE QUESTION IS YES, PLEASE STATE THE NAMES OF DIRECTORS
ON A SEPARATE LIST:

E. SUPPORT REQUIRED:

1. INDICATE IN DETAIL THE KIND OF SUPPORT REQUESTED BY YOUR ORGANIZATION:

1.1. BUDGET, PROVIDE BUDGET BREAK-DOWN.

2. HAS YOUR ORGANIZATION RECEIVED ANY KIND OF SUPPORT FROM RAND WATER
FOUNDATION IN THE PAST FIVE YEARS? YES/NO.

3. IF YOUR ANSWER IS YES TO THE ABOVE QUESTION, PLEASE PROVIDE DETAILS:

DATE OF APPLICATION	KIND OF SUPPORT	AMOUNT (WHERE APPLICABLE).

F. OTHER SOURCES OF FUNDING:

1. LIST OTHER SOURCES OF FUNDING APPROACHED BY YOUR ORGANIZATION FOR FUNDING FOR THE SAME PROJECT YOU ARE APPLYING FUNDING FOR:

FUNDING SOURCE	DATE OF APPLICATION	AMOUNT REQUESTED	SUCCESSFUL/UNSUCCESSFUL

2. IS YOUR ORGANIZATION RECEIVING SUBSIDY FROM THE STATE? IF SO FROM WHICH STATE DEPARTMENT/S, AND HOW MUCH?

G. REQUIRED SUPPORTING DOCUMENTS:

1. PLEASE ATTACH THE FOLLOWING DOCUMENTS TO YOUR APPLICATION:

- 1.1. Complete RWF Application Form.
- 1.2. Constitution of the organisation.
- 1.3. Valid NGO registration certificate or proof of NPO registration.
- 1.4. Proof of previous work undertaken in the water sector.
- 1.5. Tax Clearance Certificate.
- 1.6. Detailed Project plan.
- 1.7. Stamped bank letter confirming the account details in the name of the organisation.
- 1.8. Management account (Income and expenditure) statement.
- 1.9. The NGO must be in operation for at least two years or more.

PREPARED AND SUBMITTED BY: _____ **(FULL NAMES)**

DESIGNATION: _____

SIGNATURE: _____

DATE OF SUBMISSION:

H. FOR OFFICE USE ONLY.	
Date Received	